AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
FSC/PSC Class D301 ADP FACILITY MANAGEMENT
FSC/PSC Class D306 ADP SYSTEMS ANALYSIS SERVICES
FSC/PSC Class D308 PROGRAMMING SERVICES
FSC/PSC Class D316 TELECOMMUNICATION NETWORK MGMT SVCS

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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HOUSTON, TX 77060-4094
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Contract Number: GS-35F-0034Y

Period Covered by Contract: October 24, 2011 to October 23, 2021

General Services Administration
Federal Supply Service

Pricelist current through Modification #CMA519, dated 11/14/2017.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at http://www.fss.gsa.gov/

TABLE OF CONTENTS

INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage! and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1.   **GEOGRAPHIC SCOPE OF CONTRACT:**

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:
  [X]   The Geographic Scope of Contract will be domestic and overseas delivery.
  [ ]   The Geographic Scope of Contract will be overseas delivery only.
  [ ]   The Geographic Scope of Contract will be domestic delivery only.

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2.   **CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

505 N SAM HOUSTON PKWY E STE 682
HOUSTON, TX 77060-4094

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

281-914-4428

3.   LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4.   STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract
Block 16: Data Universal Numbering System (DUNS) Number: 140460283
Block 30: Type of Contractor: A. Small Disadvantaged Business

Block 31: Woman-Owned Small Business - No
Block 37: Contractor's Taxpayer Identification Number (TIN): 76-0554431
Block 40: Veteran Owned Small Business (VOSB): N/A

4a   CAGE Code: 1TTA2
4b   Contractor has registered with the Central Contractor Registration Database.

5.   FOB DESTINATION

6.   DELIVERY SCHEDULE

a.   TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	As negotiated with ordering activity

b.   URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

c.   i. SIN 132-54 and SIN 132-55, ACCELERATED SERVICE DELIVERY (7 calendar days or less): the time required for COMSATCOM services to be available after order award. Under Accelerated Service Task Orders, service acceptance testing, unless otherwise required by the satellite provider or host nation, shall be deferred until Ordering Activity operations permit.

ii.   SIN 132-54 and SIN 132-55, TIME-CRITICAL DELIVERY (4 hours or less): the time required for COMSATCOM services to be available after order award. Under Time-Critical Task Orders, service acceptance testing unless otherwise required by the satellite provider or host nation shall be deferred until Ordering Activity operations permit. Time-Critical Delivery shall be predicated on the availability of COMSATCOM transponded capacity (contracted bandwidth and power, pre-arranged Host Nation Agreements, frequency clearance) or COMSATCOM subscription services (bandwidth, terminals, network resources, etc.).

iii.   For SIN 132-54 and SIN 132-55, EXTENDED SERVICE DELIVERY TIMES: the time required under extenuating circumstances for COMSATCOM services to be available after order award. Such extenuating circumstances may include extended time required for host nation agreements or landing rights, or other time

intensive service delivery requirements as defined in the individual requirement. Any such extended delivery times will be negotiated between the Ordering Activity and Contractor.

7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

     a.   Prompt Payment: $^1/_2$% - 20 days from receipt of invoice or date of acceptance, whichever is later.

     b.   Quantity: None

     c.   Dollar Volume: $500,000 to $1 Million is 1% , Above $1 Million is 2%

     d.   Government Educational Institutions: Offered the same discounts as all other Government customers

     e.   Other: 6.23% to 16.38%

8. **TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

10. **Small Requirements:** The minimum dollar value of orders to be issued is $100.00.

11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

a.   The Maximum Order value for the following Special Item Numbers (SINs) is $500,000:

    Special Item Number 132-51 - Information Technology Professional Services

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a.   FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b.   FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):
Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S.

Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14.   CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

(a)   Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b)   Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c)   Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d)   Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e)   Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f)   Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g)   Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h)   Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i)   Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j)   Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k)   Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15.   CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16.   GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

(1)   Manufacturer;
(2)   Manufacturer's Part Number; and
(3)   Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is http://www.gsaadvantage.gov

17.   PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**-

(1)   All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

(2)   The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

(3)   The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

(4)   All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18.   CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a.   For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1)   Time of delivery/installation quotations for individual orders;

(2)   Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3)   Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b.   The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c.   The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19.   OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

N o n e

_____

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20.   BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21.   CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22.   INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23.   SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes _____

No ___X____

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): _____

The EIT standard can be found at: www.Section508.gov/.

24.   PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

   (a)   A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

   (b)   The following statement:

   This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25.   INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a)   The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b)   Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

   (1)   For such period as the laws of the State in which this contract is to be performed prescribe; or

   (2)   Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c)   The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26.   SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

27.   ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1.   SCOPE

a.   The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b.   The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2.   PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a.   Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b.   The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c.   Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3.   ORDER

a.   Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b.   All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4.   PERFORMANCE OF SERVICES

a.   The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b.   The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c.   The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d.   Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5.   STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a)   The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

>   (1)   Cancel the stop-work order; or

>   (2)   Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b)   If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

>   (1)   The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

>   (2)   The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c)   If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d)   If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6.   INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS ☐COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I ☐ OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7.   RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8.   RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9.   INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10.   ORGANIZATIONAL CONFLICTS OF INTEREST

a.   Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b.   To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11.   INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12.   PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

        (1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13.   RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14.   INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15.   APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16.   DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

Labor Category: **ERP Analyst**

Minimum/General Experience: Over ten (10+) years of experience in developing, prototyping and testing ERP, ERM, or EC/EDI solutions for large-scale computer systems implementations. Includes over six (6+) years of experience (or equivalent education) in implementing application solutions. Formal training in relevant application specialties (e.g., PeopleSoft PeopleCode, PeopleTools, SQR: SAP ABAP, WorkBench; Siebel Tools, SVB) or overall application structure and implementation courses.

Functional Responsibility: Technical specialist who supports integration of enterprise applications (such as PeopleSoft, SAP R/3, or Siebel). Responsible for technical aspects of application implementation. Possesses and applies comprehensive application knowledge to provide technical and system design guidance to application development technical team. Uses knowledge to direct and/or create the interface of application code, relational databases, and/or computer hardware systems. Develops interfaces for data capture and table population, application code development, screen views and other required technical design and development requirements. OR Functional specialist with extensive experience and/or expertise in system design, development and analysis to improve business processes. Extensive customization and implementation experience. Business and analytical expertise to support project requirements. Understands client objectives with extensive knowledge of core processes. Provides overall system design and specifications. Responsibilities include project management and ERP, ERM, or IT implementation. Specific expertise in business or functional areas.

Minimum Education: Bachelor's Degree in Science or an Engineering discipline is required Certificates:

A certification in related COTS application such as Oracle, PeopleSoft, Siebel or Lawson based on project requirement is mandatory

Labor Category: **Business & IT Analyst**

Minimum General Experience: Total IT Exp. 3 yrs experience in systems development and/or analysis.

Functional Responsibility: Applies expert systems analysis and design techniques to complex system development in a specialized design area and/or resolves unique or unyielding problem in existing systems. Requires a broad knowledge of data sources and flow, interactions of existing complex systems and the capabilities and limitations of the systems software and computer equipment. Implementation, support and inventory control of applications. Develops and implements the most efficient and costeffective solutions Evaluates system specifications for business requirements Develops and prepares computer solutions. Works closely with management to prioritize business goals and information needs.

Minimum Education: BS in Information Technology or related Technical field.

Labor Category: **Project Manager**

Minimum General Experience: Over ten (10+) years experience in the IT industry including five (5) years managing and coordinating ERP, ERM, EC/EDI and IT projects. Manages and implements all phases of the systems life cycle, to include the definition, analysis, design, programming, testing and implementation phases. Manages project plans, project budgets and schedules to achieve project objectives relating to performance, cost and milestones. Ensures conformance with requirements of work breakdown schedules associated with ERP, ERM, EC/EDI and IT applications. Co-ordinates work effort with all pertinent parties to ensure problem resolution, management control and user satisfaction. Can also act as a program manager responsible of delivering and tracking multiple projects in parallel. Additional responsibilities include: Resource Management – work with each of the areas to ensure the team has the skilled resources to complete the outstanding work, and obtain additional resources as needed. Status Reporting – report on the status and progress in a timely manner. Issue Management - manage issues to resolution, working with the team and other areas to resolve. Task Management – Manage the work being performed and ensure the issue management tool is kept current with the status of each task.

Functional Responsibility: Knowledge of ERP, ERM, EC/EDI and IT products and the proven ability to develop sound business solutions in complex IT environments. Provides leadership and advice on the development, implementation and deployment of ERP, ERM, EC/EDI and IT applications. Possesses knowledge of open and proprietary systems in the selection, design, customization and implementation of ERP, ERM, EC/EDI and IT solutions. Reviews work products for quality, completeness, and adherence to design concepts and user requirements.

Education Qualifications: Bachelor's Degree in Science or an Engineering discipline is required

Certificates: A Project Management Professional (PMP) certification is mandatory

Labor Category: **Sr Business Engineer /Analyst**

Minimum/General Experience: Over 6 years of experience evaluating, developing, and documenting organizational processes and procedures; implementing new business or computer systems; and delivering operational staff training. Experienced in business process analysis. Understanding of business and IT processes and/or prevailing risk and regulatory environments.

Functional Responsibility: Analyzes business processes to determine most efficient methods of accomplishing work. Uses computer based and manual workflow analysis tools to study work procedures, information flows, production methods, inventory controls, and cost analyses. Documents findings and recommends new procedures, systems, and organizational changes, including staffing, equipment, and facility requirements. Monitors newly implemented systems to ensure smooth functioning. May install new systems and train operating staff. May conduct operational effectiveness reviews to ensure changes are applied and functioning as intended. Develops and maintains operating systems documentation and procedure manuals.

Minimum Education: Bachelor's degree in Computer Science, Engineering, Business Management, Accounting, Business Administration, or a related field.

Labor Category: **Business Intelligence Professional (Senior)**

Minimum General Experience: Over ten (10+) years of related experience including over six (6+) years in architecting, designing or developing BI systems including Data Warehouses, Data Marts, Decision Support Systems, Metadata Repositories and/or Operational Data Stores.

Functional Responsibility: Business Intelligence (BI) Professional with extensive experience in a BI lifecycle project, from strategic planning through product and tool evaluation and selection, project management and implementation to administration and support. This consultant will be responsible for all functional and technical aspects of BI Services such as dashboards, enterprise reporting, query and analysis as well as metadata management. The metadata management services provided by this individual will cover all aspects of metadata gap analysis, solution ROI, integration strategy, building metadata repositories and metadata reporting. Additional Qualifications include: Identifying and modeling analytical structures, business rules, and data requirements for querying, reporting and analysis Ability to specify, locate or develop high quality data sources and integrating data sources and information flows Write complex SQL Queries as necessary. Experience with ETL Tools like Ab-Initio, Ascential Datastage, Informatica Experience with reporting tools like Microstrategy, Business Objects, Cognos, Microsoft

Reporting Services etc. Experience with Metadata tools like Adaptive, ASG Rochade (BeCubic), Metastage, Superglue etc. Experience with Data Quality tools like Firstlogic, Dataflux, Proclarity etc.

Education Qualifications: Bachelor's Degree in Science or an Engineering discipline is required

Certificates: Training or certifications from organizations like DAMA Wilshire (Data Management Association) or TDWI (The Data Warehousing Institute) is mandatory.

Labor Category: **Senior Software Engineer**

Minimum General Experience: Over ten (10+) years of related experience including over six (6+) years in architecting, designing or developing BI systems including Data Warehouses, Data Marts, Decision Support Systems, Metadata Repositories and/or Operational Data Stores

Functional Responsibilities: Responsible for planning, processing and performing all jobs in an efficient manner with no assistance from the supervisor. Working closely with upper management. Design and develop programming systems making specific determinations about system performance. Responding promptly and professionally to bug reports Expected to conduct system analysis and development, with limited support from professional staff, to keep our systems current with changing technologies. Analyze, design, coordinate and supervise the development of software systems to form a basis for the solution of information processing problems. Analyze system specifications and translate system requirements to task specifications for junior programmers. Responsible for analysis of current programs including performance, diagnosis and troubleshooting of problem programs, and designing solutions to problematic programming. Responsible for developing new programs and proofing the program to develop needed changes to assure production of a quality product. Responsible for development of new programs, analyzes current programs and processes, and making recommendations which yield a more cost effective product.

Education Qualifications: Bachelor in Computer Science or an Engineering discipline is required.

Labor Category: **Application Engineer/Developer**

Minimum/General Experience: Over five (7+) years experience in systems analysis, design and programming.

Functional Responsibility: Analyzes user requirements, procedures and problems to automate processing and improve existing computer system. Formulates and defines system scope and objective. Writes detailed description of user needs, program, program functions and steps required for developing and modifying computer programs. Analyzes software requirements to determine feasibility of design and consults with hardware engineers to evaluate interface between hardware, software and operational performance requirements of the system. Designs, develops and implements applications and systems based on user needs. Studies existing information-processing systems to evaluate effectiveness and develop new systems based on user needs.

Education Qualifications: Bachelor's Degree in Science or an Engineering discipline is required Certificates: A certification in web related skills such as Sun/Java or Microsoft based on project requirements is mandatory.

Labor Category: **Data Base Administrator**

Functional Responsibility: Manages development of database projects. Plans and budgets staff and database resources. Manages team of developers or administrators. Expertise in database design, installation, upgrades, and conversion. Manages backup and recovery procedures, access security, database integrity, physical data storage design and management. Maintains database standards, performs performance tuning and data/database migrations across platforms. Consults with user management to ensure that problems are properly identified and solved to meet requirements. Additional Qualifications include: Troubleshooting experience Installations, configuration and setup Writing and optimizing code Ability to communicate with upper management on client site Handling periods of high stress Ability to multi-task Experience with Data Modeling tools like ERWIN and Embacadaro Data Modeler are desirable.

Minimum/General Experience: Over five (8+) years experience in administrating databases, e.g., Oracle, MS SQL Server, UDB/DB2, Sybase, Informix.

Minimum Education: Bachelor's Degree in Science or an Engineering discipline is required

Certificates: An Oracle Certified Associate (OCA), Oracle Certified Professional (OCP), Oracle Certified Master (OCM), DB2/UDB Certified Professional, Sybase Certified DBA or MCSE certification is mandatory.

Labor Category: **ERP Functional Consultant**

Minimum/General Experience:

Over 13 years IT consulting experiences; Over 8 years ERP/SAP functional experience, Very strong process and configuration experience in ERP, Very good experience in integration areas of all ERP modules

Functional Responsibility: Functional specialist with extensive experience and/or expertise in system design, development and analysis to improve business processes. Extensive customization and implementation experience. Business and analytical expertise to support project requirements. Understands client objectives with extensive knowledge of core processes. Provides overall system design and specifications. Responsibilities include project management and ERP, ERM, or IT implementation. Specific expertise in business or functional areas.

Education Qualifications:

Bachelors degree in science or an engineering discipline is required. A certification in related ERP application such as Oracle, PeopleSoft, Siebel SAP or Lawson based on project requirement is required.

Labor Category: **Information Assurance Analyst**

Minimum General/ Experience:

Extensive IT and communications knowledge with 5 years of experience in system administration, computer networking, troubleshooting, problem resolution, and LAN administration, including Microsoft Active Directory, Windows and Novell - Excellent professional track record for a wide array of positions as an Information Systems Technician - Provided help desk troubleshooting and customer support - Outstanding project management, organizational skills, and communications experience - CompTIA Security + certified

Functional Responsibility: * Strength in analyzing, designing, implementing, and enhancing information assurance programs to decrease exposure, drive awareness, and achieve regulatory compliance across complex environments. * Experienced in specialized techniques for data, systems and network security management, including risk assessment, audits, root cause analysis, intrusion detection, secure remote access, authentication services, vulnerability management and intelligence. * Creative problem solver, skilled in blending idealism with reality, and developing new tools, processes and best practices to improve procedural and system security efficiency. * Outstanding communication skills; interfaces effectively with upper management, government officials, peers, and people of all ages and multi-cultural backgrounds.

Education Qualifications:

Bachelors in information Technology, certified Information Assurance Security Officer, Comp TIA Security+ Certified Professional & Network+ Certification Training

Labor Category: **Java Developer**

Minimum/General Experience:

5 years of IT experience using high-level programming languages such as C, Ada, Fortran, and SQL.,experience using object-oriented programming languages such as C++ and Java, experience in the specification and design of complex software systems including the use of CASE tools.

Functional responsibility:

Possesses and applies expertise in one or more professional or technical specialty areas on multiple complex work assignments. Assignments are broad, requiring originality and innovation in determining how to accomplish tasks. Operates with appreciable latitude in developing methodology and preparing solutions to problems. Contributes overall strategic vision and integrates a broad range of solutions in support of client requirements for IT projects. Formulates and defines system scope and objectives, develops or modifies processes to solve complex problems for computer systems and business and electronic interfaces to achieve desired results through the use of innovative technologies. Develops and applies advanced engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and

applications, and solutions. Responsible for design, development, engineering, integration, and architecture. Senior staff manages, plans, and conducts major phases of significant projects

Education Qualifications:

Bachelor's Degree or equivalent training and/or experience. Must have a minimum of five years of experience in one or more of the disciplines associated with the Application Developer labor category.

Labor Category: **Network/Systems Engineer**

Minimum/General Experience: Over five (5+) years general IT experience including three (3) years of specialized experience in network or system engineering using Unix/Linux or Windows based systems.

Functional Responsibility: Designs, installs and maintains complex networks that typically link several computing platforms, operation systems and network topologies across widely dispersed geographic areas. Evaluates/recommends hardware and software suitable for large complex networks. Designs, tests and implements interface programs. Develops implements and monitors security procedures. Manages network performance. Troubleshoots and resolves complex problems to ensure no disruption of mission-critical applications. Designs and maintains fault-tolerant systems and manages system backups. Recommends and implements changes in methods or procedures, where necessary.

Minimum Education:

Over five (5+) years general IT experience including three (3) years of specialized experience in network or system engineering using Unix/Linux or Windows based systems.

Designs, installs and maintains complex networks that typically link several computing platforms, operation systems and network topologies across widely dispersed geographic areas. Evaluates/recommends hardware and software suitable for large complex networks. Designs, tests and implements interface programs. Develops implements and monitors security procedures. Manages network performance. Troubleshoots and resolves complex problems to ensure no disruption of mission-critical applications. Designs and maintains fault-tolerant systems and manages system backups. Recommends and implements changes in methods or procedures, where necessary.

Bachelor's Degree in Science or an Engineering discipline is required

Certificates: Sun Certified Unix Administrator, HP Certified AIX Administrator or MCSE Certification is required

Labor Category: **Sr. ERP Functional Consultant**

Minimum/General Experience:

Over 20 years IT consulting experiences; Over 14 years ERP/SAP functional experience, Very strong process and configuration experience in ERP, Very good experience in integration areas of all SAP modules

Functional Responsibility: Functional specialist with extensive experience and/or expertise in system design, development and analysis to improve business processes. Extensive customization and implementation experience. Business and analytical expertise to support project requirements. Understands client objectives with extensive knowledge of core processes. Provides overall system design and specifications. Responsibilities include project management and ERP, ERM, or IT implementation. Specific expertise in business or functional areas.

Education Qualifications:

Masters degree in science or an engineering discipline is required. A certification in related ERP application such as Oracle, PeopleSoft, Siebel SAP or Lawson based on project requirement is required.

Labor Category Title	Experience	Description	Education
Application Programmer Junior	1 year experience in applying their given technology	Under immediate supervision, modifies applications programs from detailed specifications. Codes, tests, debugs, documents and maintains those programs This level is staffed by beginners who have had sufficient educational background and/or experience to qualify them to start in	Fresher's with Bachelor's degree

		applications programming. Note: This position does not perform systems analysis functions	
Application System Analyst Junior	1 year experience	Under immediate supervision, assists in research and fact-finding to develop or modify information systems. Assists in preparing detailed specifications from which programs will be written. Analyses and revises existing system logic difficulties and documentation as necessary. May use CASE tools	B.A or B.S. degree or equivalent
Data Base Administrative Mid-Level	2 years' experience in applying their given technology	Under general supervision, assists in the development and maintenance of Cyber and IA database systems while also offering Database development resource to the development team. Assists with reviews and provides technical solutions to projects which may be in different stages of the development life cycle. Requires knowledge and experience with Oracle or MS SQL Server DBMS, SQL Language, Unix/Linux including basic shell commands, data warehousing, report generation, job scheduling and monitoring tools, XML, HTML, open source development, and technical documenting skills (Windows Office/Visio/Cvs, etc.). Oracle or Microsoft SQL Server certification is required. Professionally certified as Technical Level I as defined by DODI 8570 is a requirement	Bachelor's degree with 2 years experience
Engineer Analyst Mid-Level	3 year experience in Performs development of IT requirements	Perform efforts to transform overall information technology and engineering concepts into requirements and specifications leading to the design and development of major complex programs. Extracts information technology, engineering and operational requirements from the user community and establishes overall system requirements. Transforms overall requirements and technical specifications into a complete preliminary/final design package. Prepares, implements and validates cost estimates for information technology based systems. Utilizes knowledge and experience to execute the design, acquisition, installation, operation and maintenance of equipment and systems	Bachelor's degree in information Technology
Enterprise Architect Mid Level	3 years' experience	Participates in the design, creation, and maintenance of computerized databases. Responsible for the quality control and auditing of Telelogic System Architect (SA) databases to ensure accurate and appropriate use of data. Consults with and advises users on access, works directly with users to resolve data conflicts and inappropriate data usage, and directs the maintenance and use of the enterprise architecture encyclopedia. Consults with SA programming personnel to resolve	B.A or B.S. degree or equivalent

		system performance issues. Responsible for the installation, maintenance, configuration, and integrity of SA. Implements application enhancements that will improve the reliability and performance of the application. Works with network engineers to schedule installations and upgrades and maintains them in accordance with established IT policies and procedures. Responsible for file maintenance, control, and product support and facilitates change control, problem management, and communication among architects, engineers, and analysts. Establishes and enforces processes to ensure a consistent, well-managed, and well- integrated application infrastructure. Develops appropriate application and process documentation. Expertise with the BEA SA repository and its internal structure, Visual Basic, SA macros, Windows XT server, SQL server, and DoDAF modeling methodology. Has a deep understanding of BTA business transformation and enterprise architecture's role in it, the BTA organizational structure, and experience in coordinating delivery and publishing of the BEA	
Help Desk Junior	2 years of progressive experience in a business ADP environment with emphasis on microcomputer hardware and software applications	Staff the Help Desk. Answers user's calls and records all necessary information. Offers assistance over the phone and follows the problem through to resolution. Assigns center, or appropriate area for resolution. Logs and reports data on the number and type of calls received	B.A. or B.S. or equivalent.
IT Business Manager Mid-Level	8 years of experience in information Technology, systems implementation, change management efforts or business process redesign	Provides the skilled analytic leadership and consultation in business planning and improvement efforts. Duties require use of structured analysis, design methodologies and tools. Responds to operational requirements from user community and establishes system requirements using analysis of the needs of the user to determine functional and cross-functional requirements. Performs function allocation to identify required task and their interrelationships and related costs. Applies in-depth knowledge and experience with typical business, management and technical systems to effectively lead system analyst effort. Carries out design analysis to transform overall requirements and architecture to a complete design. Provides guidance to staff as they work on detailed designs, development, building and testing	Master's Degree with 2 year experience & Bachelor's Degree with 6 years experience or associated degree with 8 years experience.
Modeling and	1 year experience in	Possess knowledge of applying analytic	Bachelor's

Simulation Analyst-Junior	applying their given technology	methodologies and principles to address client's needs. Supports analyst functions including data collection, interviewing, data modeling, project testing, and creation of performance measurements to support project objectives. Conducts activities in support of project team's objectives. Works closely with senior Analysts or Team Leads	Degree with 1 year experience.
Network Administrator (Junior)	3 years' experience in applying their given technology	Under direct supervision, assists in the installation, maintenance, and usage of the organization's local area network. Assists in the establishment of network procedures regarding access methods and time, security validation checks, and documentation. Maintains network software and hardware inventories. Researches software and hardware issues regarding the network. Inform users when there are network problems. Monitors and maintains continuity with software licensing and maintenance agreements. Troubleshoots network problems. Frequently reports to a PC Support Manager or Senior network Administrator	B.A. or B.S.
Security Engineer Mid-Level	3 years experience of which one year must be information security specialized experience. Demonstrated ability to work independently or under only general supervision. Demonstrated experience in information security issues as they apply to achieving system accreditation	Responsible for identifying information security requirements for information systems certification and accreditation. Analyzes information security user needs and recommends solutions to the hardware and/or software systems to bring the system to accreditation	A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, mathematics, or other related scientific or technical discipline is required
Software Engineer Junior	1 years' experience in applying their given technology	Under general supervision, conducts or participates in multidisciplinary research and collaborates with equipment designers and/or hardware engineers in the planning, design, development, and utilization of electronic data processing systems software. Determines computer user needs; advises hardware designers on machine characteristics that affect software systems such as storage capacity, processing speed, and input/output requirements.	B.A. or B.S. or equivalent.
Sr Application Engineer	At least 5 years' experience in applying science, engineering or technology understanding to product or system development,	Create and evaluate models, engineering drawings, software code, technology assessments, system assessments, feasibility studies or other applications of scientific or engineering disciplines	B.A. or B.S. or equivalent.

	technology assessment, feasibility studies, and/or process engineering. Especially valuable is experience in creating products for commercial sale. Relevant areas include any science or technology discipline, financial systems, operations research, and management		
Sr. IT Business Consultant	6 years of experience in information Technology, systems implementation, change management efforts or business process redesign	Provides analytic leadership and expertise in evaluating requirements from the user community and establishing systems requirements. Analyses user needs and performs functional analysis. Assures consistency of overall efforts in terms of meeting technical, schedule and cost targets. Applies specialized knowledge to minimize life cycle costs. Duties require use of structured analysis, design methodologies and tools and may include supervision of personnel. Provides guidance to less experienced staff. Performs complex business analysis and process improvement duties, functional analyses, operational analyses, supports QA and CM efforts. Uses structured analyses, design methodologies and tools	Master's Degree or Bachelor's Degree with 6 years' experience or Associated degree with 6 years' experience.
Sr. IT Business Manager	10 years of experience in information Technology, systems implementation, change management efforts or business process redesign	Provides the high-level authoritative analytic leadership and consultation. Extracts operational requirements from user community, operations and client management and establishes system requirements using analysis of the needs of the enterprise to determine functional and cross-functional requirements and life cycle costs. Performs function allocation to identify required task and their interrelationships. Carries out design analysis to transform overall requirements and architecture to a complete design. Formulates and enforces standards, directs and supervises staff and personnel, preparing or approving work schedules, reviewing work, resolving discrepancies, and communicating policies, and goals to subordinates. Provides guidance to staff as they work on detailed designs, development, building and testing. Assures consistency of overall effort. Provides leadership to staff in extraction of user requirements to establish functional and cross functional requirements and costs. Carries out	Master's Degree with 3 years' experience & Bachelor's Degree with 7 years' experience or associated degree with 10 years related experience.

		analysis to transform requirements and architecture to complete engineering design	
Subject Matter Expert Junior	3 years of experience in the IT field. At least 1 years of combined new and related older technical experience in the IT field directly related to the required area of expertise	Develops requirements from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software, life-cycle management, software development methodologies, and modeling and simulation	B.A. or B.S. degree
System Engineer Mid Level	3 years' experience in applying their given technology expertise to specific applications, systems, or assessments	Under general supervision, performs high-level systems analysis, evaluation, design, integration, documentation, and implementation of very complex application that require a thorough knowledge of administrative and technical skills. Directs and participates in all phases of system development with emphasis on planning, analysis, evaluation, integration, testing and acceptance phases (IV&V and DT&E). Applies higher-level business or technical principles and methods to very difficult technical problems to arrive at automated engineering solution	B.A or B.S. degree or equivalent

PRODUCTS AND SERVICES PRICELIST

Labor Category	GSA Rate
Application Engineer/Developer	$80.28
Data Base Administrator	$70.78
ERP Analyst	$92.58
ERP Functional Consultant	$136.20
Sr ERP Functional Consultant	$190.19
Information Assurance Analyst	$66.40
IT Infrastructure Administrator	$66.40
IT Analyst	$50.73
Java Developer	$59.42
Network Engineer	$41.96
Project Manager	$87.87
Sr. Software Engineer	$114.64
Sr. Business Engineer Analyst	$75.16
Application Programmer Junior	$41.19
Application System Analyst Junior	$46.07
Data Base Administrative Mid-Level	$65.58
Engineer Analyst Mid-Level	$55.13
Enterprise Architect Mid Level	$86.50
Help Desk Junior	$38.32
IT Business Manager Mid-Level	$157.76
Modeling and Simulation Analyst- Junior	$45.94
Network Administrator (Junior)	$60.98
Security Engineer Mid-Level	$60.02
Software Engineer Junior	$65.58
Sr Application Engineer	$104.43
Sr. IT Business Consultant	$118.33
Sr. IT Business Manager	$164.03
Subject Matter Expert Junior	$55.52
System Engineer Mid Level	$79.45

All rates are fully burdened.

USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS

PREAMBLE

Compqsoft provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Madina Shaik, Phone: 832-264-6140, FAX: 281-657-6717, mshaik@compqsoft.com.

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act <u>(ordering activity)</u> and <u>(Contractor)</u> enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____ .

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

_____   _____
Ordering Activity   Date   Contractor   Date

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____ , Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1)   The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER   *SPECIAL BPA DISCOUNT/PRICE

_____   _____
_____   _____
_____   _____

(2)   Delivery:

DESTINATION   DELIVERY SCHEDULES / DATES

_____   _____
_____   _____
_____   _____

(3)   The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be   .

(4)   This BPA does not obligate any funds.

(5)   This BPA expires on_____ or at the end of the contract period, whichever is earlier.

(6)   The following office(s) is hereby authorized to place orders under this BPA:

OFFICE   POINT OF CONTACT

_____   _____
_____   _____
_____   _____

(7)   Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8)   Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

        (a)   Name of Contractor;

        (b)   Contract Number;

        (c)   BPA Number;

        (d)   Model Number or National Stock Number (NSN);

(e)   Purchase Order Number;

(f)   Date of Purchase;

(g)   Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h)   Date of Shipment.

(9)   The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10)   The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.

- Federal Supply Schedule Contractors may individually meet the customers needs, or -

- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.

- Customers make a best value selection.